

## **St. Margaret's Church of England Primary School, Withern, Charging Policy**

### **1 Introduction**

**1.1** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

### **2 Voluntary contributions**

**2.1** When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If the amount contributed is more than 50p above the final cost, then a refund will be paid. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

**2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

**2.3** The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events.
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- The school does not make a charge for staff making occasional use of the telephone or photocopier.

### **3 Residential visits**

**3.1** If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. Parents who receive state benefits may be exempt from payment. Weekend residential visits are charged in accordance with the amount required by the provider; e g: PGL

### **4 Music tuition**

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All children study recorders in addition to the normal school curriculum. We do not charge for this.

### **Swimming**

**5** The school organises swimming lessons for all children. These take place in school time and are part of the National Curriculum. We make no charge for transport to this activity, but we do ask for contributions towards the cost of the pool. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. The current charge is £3 per session.

**6** **Hot School Meals and Breakfast Club.**

For pupils who do not qualify for free school meals, a charge is made for meals ordered in accordance with the payment required by the provider, no profit is made by the school. The current charge is £2.50 per day for hot meals, and 20p per day for breakfast club.

**7** **Pupil Premium and Frees School Meals (FSM) Pupils**

For pupils who are eligible for Pupil Premium funding and FSM we consider any activity which requires a charge and may offer to pay the entire costs or subsidise the costs. Use of our Pupil Premium funding is published on our school website.

**Signed:**

**Date:**